

Secretary of State

Analyst: Freeman

Historical Summary

OPERATING BUDGET	FY 2000 Actual	FY 2001 Actual	FY 2002 Approp	FY 2003 Request	FY 2003 Gov Rec
BY PROGRAM					
Administration	504,900	636,600	574,800	2,449,100	2,008,600
UCC	1,459,000	1,364,000	1,622,300	0	0
Commission on Uniform Laws	15,300	21,000	27,800	27,800	27,000
Total:	1,979,200	2,021,600	2,224,900	2,476,900	2,035,600
BY FUND CATEGORY					
General	520,200	2,021,600	2,224,900	2,476,900	2,035,600
Dedicated	1,459,000	0	0	0	0
Total:	1,979,200	2,021,600	2,224,900	2,476,900	2,035,600
Percent Change:		2.1%	10.1%	11.3%	(8.5%)
BY OBJECT OF EXPENDITURE					
Personnel Costs	1,378,400	1,415,000	1,602,900	1,628,500	1,580,400
Operating Expenditures	561,200	471,200	547,200	808,400	455,200
Capital Outlay	39,600	87,600	74,800	40,000	0
Trustee/Benefit	0	47,800	0	0	0
Total:	1,979,200	2,021,600	2,224,900	2,476,900	2,035,600
Full-Time Positions (FTP)	32.00	32.00	32.00	32.00	32.00

Division Description

There are three budgeted programs in this division of the Office of the Secretary of State: Administration, Uniform Commercial Code, and the Commission on Uniform Laws.

(1) The Administration Program performs the constitutional and statutory functions of the Office of the Secretary of State including registering the official acts of the Legislature and the Governor, administering and certifying elections, maintaining a registry of tort claims, extraditions, deeds, official oaths, and gubernatorial appointments, and administering the Sunshine Law. The Secretary of State also is a member of the State Board of Land Commissioners and the Board of Examiners.

(2) The Uniform Commercial Code program maintains and operates the Centralized Uniform Commercial Code as it relates to state, commercial, and farm product filings. The Farm Products Central Filing System is designed to protect buyers and financiers of farm products by requiring that all farm products used to secure loans be recorded with the state. Buyers and financiers can use the system to determine if a farm product is free of any encumbrances before purchasing or lending money. This program also handles articles of incorporation, notices of liens, trademarks, assumed business names, and notary services.

(3) The Commission on Uniform Laws is composed of four members, appointed by the Governor. The commission studies proposed uniform laws and drafts legislation for consideration by the Idaho Legislature where uniformity among state laws is desirable.

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Comparative Summary

Decision Unit	AGENCY REQUEST		GOVERNOR'S REC	
	General	Total	General	Total
FY 2002 Original Appropriation	2,224,900	2,224,900	2,224,900	2,224,900
Reappropriations	248,800	248,800	248,800	248,800
Holdback/Neg. Supp	(65,000)	(65,000)	(64,900)	(64,900)
FY 2002 Total Appropriation	2,408,700	2,408,700	2,408,800	2,408,800
Removal of One-Time Expenditures	(383,600)	(383,600)	(383,600)	(383,600)
Base Adjustments	0	0	0	0
Restore Executive Holdback	65,000	65,000	64,900	64,900
Permanent Base Reduction	0	0	(64,900)	(64,900)
FY 2003 Base	2,090,100	2,090,100	2,025,200	2,025,200
Personnel Cost Rollups	8,300	8,300	8,300	8,300
Inflationary Adjustments	12,100	12,100	0	0
Replacement Items	40,000	40,000	0	0
Nonstandard Adjustments	(900)	(900)	(900)	(900)
Change in Employee Compensation	17,300	17,300	3,000	3,000
FY 2003 Program Maintenance	2,166,900	2,166,900	2,035,600	2,035,600
1. Election Costs	310,000	310,000	0	0
FY 2003 Total	2,476,900	2,476,900	2,035,600	2,035,600
Change from Original Appropriation	252,000	252,000	(189,300)	(189,300)
% Change from Original Appropriation	11.3%	11.3%	(8.5%)	(8.5%)
Change in FTP's		0.00		0.00

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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
FY 2002 Original Appropriation	32.00	2,224,900	0	0	2,224,900
Reappropriations					
Agency Request	0.00	248,800	0	0	248,800
Governor's Recommendation	0.00	248,800	0	0	248,800
Holdback/Neg. Supp					
The holdback plan includes \$65,000 in operating expenses. The holdback reduces support for Administration by \$3,900, UCC by \$60,200 and Commission on Uniform Laws by \$900.					
Agency Request	0.00	(65,000)	0	0	(65,000)
Governor's Recommendation	0.00	(64,900)	0	0	(64,900)
FY 2002 Total Appropriation					
Agency Request	32.00	2,408,700	0	0	2,408,700
Governor's Recommendation	32.00	2,408,800	0	0	2,408,800
Removal of One-Time Expenditures					
Remove funding provided for one-time items.					
Agency Request	0.00	(383,600)	0	0	(383,600)
Governor's Recommendation	0.00	(383,600)	0	0	(383,600)
Base Adjustments					
This decision unit moves the Uniform Commercial Code program into the Administration program.					
Agency Request	0.00	0	0	0	0
Governor's Recommendation	0.00	0	0	0	0
Restore Executive Holdback					
Agency Request	0.00	65,000	0	0	65,000
Governor's Recommendation	0.00	64,900	0	0	64,900
Permanent Base Reduction					
Agency Request	0.00	0	0	0	0
Permanent reductions in agency base budgets are made to accommodate limited General Fund revenue for fiscal year 2003. Reductions will be accommodated through program consolidations, expenditure management, and other program changes that realign funding availability with program requirements.					
Governor's Recommendation	0.00	(64,900)	0	0	(64,900)
FY 2003 Base					
Agency Request	32.00	2,090,100	0	0	2,090,100
Governor's Recommendation	32.00	2,025,200	0	0	2,025,200
Personnel Cost Rollups					
Includes the employer portion of estimated changes in employee benefit costs.					
Agency Request	0.00	8,300	0	0	8,300
Governor's Recommendation	0.00	8,300	0	0	8,300
Inflationary Adjustments					
Includes a general inflationary increase of 1.7% in operating expenditures.					
Agency Request	0.00	12,100	0	0	12,100
The Governor recommends no increase for inflation.					
Governor's Recommendation	0.00	0	0	0	0

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Budget by Decision Unit	FTP	General	Dedicated	Federal	Total
Replacement Items					
Replacement Capitol Outlay: four network servers (\$40,000).					
Agency Request	0.00	40,000	0	0	40,000
Governor's Recommendation	0.00	0	0	0	0
Nonstandard Adjustments					
Reflects an adjustment in Controller and Treasurer fees pursuant to the Statewide Cost Allocation Plan.					
Agency Request	0.00	(900)	0	0	(900)
Governor's Recommendation	0.00	(900)	0	0	(900)
Change in Employee Compensation					
Reflects the cost of a 1% salary increase for permanent and group positions, and statutory elected office salary change.					
Agency Request	0.00	17,300	0	0	17,300
The Governor recommends state employee compensation increases to be made from salary savings. Salary increase for elected officials is statutory.					
Governor's Recommendation	0.00	3,000	0	0	3,000
FY 2003 Program Maintenance					
Agency Request	32.00	2,166,900	0	0	2,166,900
Governor's Recommendation	32.00	2,035,600	0	0	2,035,600
1. Election Costs					
This enhancement would provide the Office of the Secretary of State with \$10,000 in one-time personnel costs and \$300,000 in one-time operating expenses (printing and mailing initiatives and/or referendums to every household, and advertising Constitutional amendments) to pay for the costs of the 2002 primary and general elections.					
Agency Request	0.00	310,000	0	0	310,000
The Governor chose not to make recommendations on enhancements for elected officials.					
Governor's Recommendation	0.00	0	0	0	0
FY 2003 Total					
Agency Request	32.00	2,476,900	0	0	2,476,900
Governor's Recommendation	32.00	2,035,600	0	0	2,035,600
Agency Request					
Change from Original App	0.00	252,000	0	0	252,000
% Change from Original App	0.0%	11.3%			11.3%
Governor's Recommendation					
Change from Original App	0.00	(189,300)	0	0	(189,300)
% Change from Original App	0.0%	(8.5%)			(8.5%)